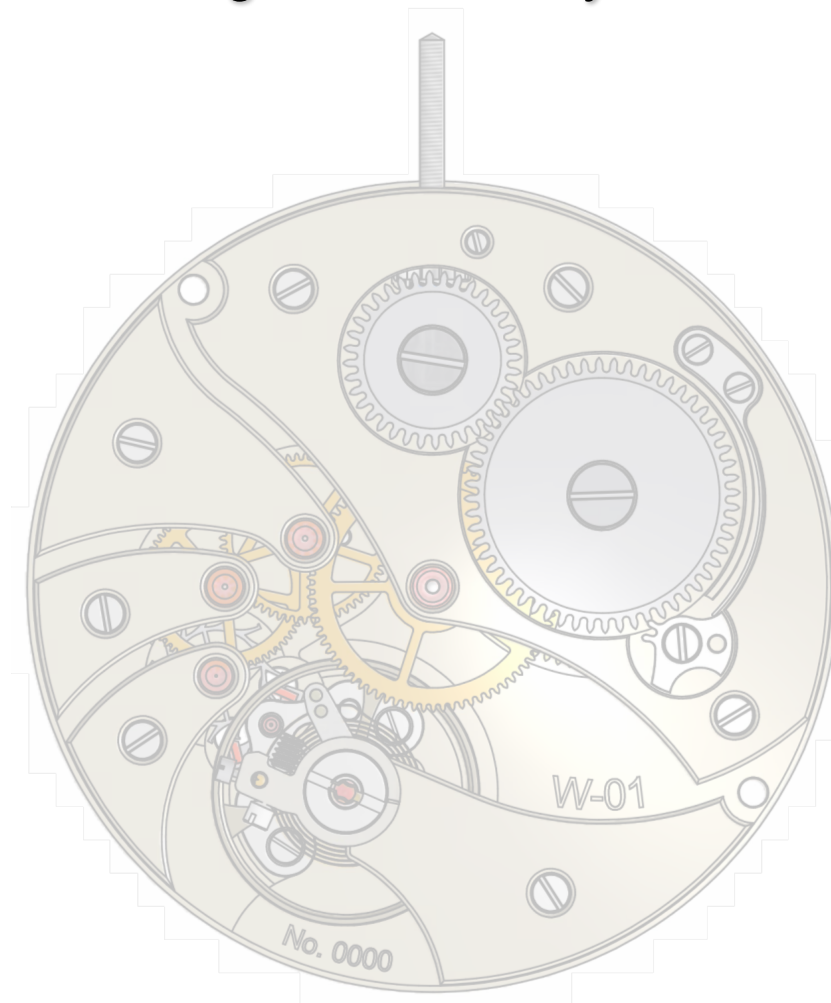


Full Training 3'000-hour Program

August 2019 - May 2021



*A full time program to become a qualified watchmaker
for Customer Service*

Full Training – 3'000-hour Program

August 2019 - May 2021

Dates and duration

August 2019 - May 2021 (exact dates to be set)

4 periods of 20 to 25 weeks each – Full time Monday to Friday – 22 months - 3'200 hours in total

- 2-week work experience in factories and companies, either during or between sessions, according to the availability of the companies
- 8 weeks holidays per year (2 in December, 5 in June - July, 7 days Swiss public holidays)

Application requirements

- Please note that this course is a very intensive one and requires strong motivation
- Candidates must be over 21 years old
- Have a previous professional experience outside the watchmaking field (no watchmaking experience required)
- Be able to speak and write English fluently
 - IELTS: International English Language Testing System: 5.0 – 6.0
 - CEFR: Common European Framework of Reference for Languages: B2
- Candidates should send their application form and all required documents to WOSTEP by **March 31, 2018** (please see the last page - Application Form - for details)
- Space is limited. Short-listed candidates will be requested to take a 2-day test at WOSTEP to evaluate their ability and manual dexterity, as part of the final selection process.

Price (*WOSTEP reserves the right to modify the following prices*)

The CHF 34'470.- tuition fee includes the following (without accommodation):

- Tuition, support for the administrative procedures upon arrival and administrative expenses
- Toolkit and theory books of horology
The purchase of this kit is mandatory. The kit will remain the property of the student after the course
- Special courses on specific products, visits of factories
- Resources (infrastructure, tools, machines, movements, spare parts)

Additional costs:

The amount of CHF 9'240.- will be required as a prepaid financial guarantee by the State of Neuchâtel to ensure a part of your domestic needs are covered. This will be refunded to you on a monthly basis minus the Swiss health insurance premium (approx. CHF 270.-/month) which is compulsory for anyone staying in Switzerland over 3 months and who is not holder of the official European health insurance card (EHIC).

Accommodation costs in a shared students apartment equipped for 3 to 5 flatmates, for 22 months:

- CHF 14'850.- for a room in category A (15/16m²) = CHF 675.-/month (*subject to availability*)
- CHF 13'200.- for a room in category B (13/14m²) = CHF 600.-/month (*subject to availability*)
- CHF 11'550.- for a room in category C (11/12m²) = CHF 525.-/month (*subject to availability*)

Payable prior to the beginning of the program.

Should you wish to look for independent accommodation, a list of contact numbers and web sites will be provided upon request.

Diploma

The WOSTEP diploma will be awarded to candidates who have completed the exercises required during the course and passed the 5 intermediate examinations and final examination.

The diploma is recognised by the Convention Patronale (CP), the Swiss watch industry and its representatives throughout the world.

Full Training – 3'000-hour Program

August 2019 - May 2021

Program (may be subject to change at any time)

Developed in conjunction with the Swiss watch industry the program observes the ordinance of the Swiss certificates of competence (CFC) as outlined by the Swiss Secretariat of Education, Research and Innovation (SEFRI) and the Convention Patronale (CP).

The program is based on practical work at the bench, which will enable students to master all types of modern Swiss mechanical and electronic watches.

Several hand tools will be made during this session, which will remain the student's property after completion of the course.

Each student is trained in basic mechanical operations, handling tools and related technology.

The theory relating to the various subjects will be taught during each of the corresponding periods.

1st period (approx. 20 weeks):

- Filing
- Turning
- Sawing
- Thread cutting
- Drilling
- Various polishing and grinding operations
- Hardening and tempering

Exercises on the watchmaker's lathe:

- Turning pivot gauges
- Turning a balance staff
- Burnishing pivots using the Jacot tool

Manufacturing spare parts such as:

- Balance staff and winding stem

2nd period:

Gear train: - Fitting the gear train, truing the wheels, jewel setting and adjustment, quality control of jewels, oiling

Winding and setting: - Assembly and adjustment of barrels (simple and automatic)
- Calculation and control of sizes of mainspring
- Lubrication

Escapement: - Study of the functions, adjustment, fitting the pallet jewels, roller jewel, guard pin, banking pins, correction and exercises on faulty escapements

Regulating unit: - Fitting the balances staff and roller
- Truing and poising

3rd period:

Regulating unit: - Manipulation of the hairspring, colletting, vibrating and fitting the stud

Precision timing: - Regulation in different positions
- Dynamic poising
- Use of different timing machines
- Fine regulation

Automatic and calendar watches:

- Study and assembly of various systems

Full Training – 3'000-hour Program

August 2019 - May 2021

3rd period (continued) :

Study of electronic watches:

- Practical and theoretical courses given at WOSTEP or by specialists in factories.
The latest products of the Swiss watch industry are studied –covering most of the range manufactured in Switzerland.

Casing:

- Fitting the dial, hands, case, crown, glass.
- Correction and control of mechanical and electronic watches.

Repairs:

- Simple watches.

4th period:

Study of different types of chronographs:

- With pillar wheels.
- Without pillar wheels.
- Modular chronographs.
- Automatic chronographs.

Information on complicated watches:

- Automatic and calendar watches as well as casing.
- Follow-up to the 3rd session.

Repairs:

- During the last session the student will be trained to meet the needs of after-sales service – quality and dexterity.
- Simple, automatic, calendar watches and chronographs.

School watch W-01:

Each student has the opportunity to create her/his own school watch from our base calibre the W-01. This allows our students to benefit from relevant practical experience and to further develop their analytical skills. Upon completion of their education the students leave with a tangible example of their best work in the form of a German silver pocket watch movement encased in a steel case with exhibition back.

Deadline for applications for the program beginning in 2019:

March 31st 2018

Any applications received after this deadline will be considered for the next session.

Full Training – 3'000-hour Program
August 2019 - May 2021

Application form – Please use capital letters

Personal details

Title: Ms. Mr.
Last name(s) :
First name(s) :
Nationality :
Date of birth (dd/mm/yyyy) :

Contact Information

Mailing address

Street, number :
.....
Post office box :
Zip Code, City :
Country :
Home phone :
Work phone :
Mobile phone :
Home e-mail :
Work e-mail :

The application forms are available on our website: www.wostep.ch; and must be submitted to WOSTEP by March 31, 2018. Please attach the following to your application:

- Curriculum Vitae
- Copy of previous diplomas
- 2 reference letters
- A short letter explaining your motivation and what you expect from the WOSTEP program
- 1 passport-quality photo

Where/how did you hear about WOSTEP?

WOSTEP student(s)
 Employer
 Advertisement
 Internet
 Other :

Date : Signature :